

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2019

Open to Public Inspection

Form 990

(Rev. January 2020)
Department of the Treasury
Internal Revenue Service

A For the 2019 calendar year, or tax year beginning 07/01/19, and ending 06/30/20

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization: **LITERACY COUNCIL OF LANCASTER, LVA**
 Doing business as: _____
 Number and street (or P.O. box if mail is not delivered to street address): **407 LAFAYETTE STREET** Room/suite: _____
 City or town, state or province, country, and ZIP or foreign postal code: **LANCASTER PA 17603**

D Employer identification number: **** - *** 3136**
E Telephone number: **717-295-5523**
G Gross receipts \$: **1,371,477**

F Name and address of principal officer:
ERIK M. CIANCI
407 LAFAYETTE STREET
LANCASTER PA 17603

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. (see instructions)

I Tax-exempt status: 501(c)(3) 501(c) () t (insert no.) 4947(a)(1) or 527

J Website: **WWW.LITERACYSUCCESS.ORG** **H(c)** Group exemption number **u**

K Form of organization: Corporation Trust Association Other **u** **L** Year of formation: **1985** **M** State of legal domicile: **PA**

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: OUR MISSION IS SUCCESS THROUGH LIFELONG LEARNING AND LEARNING FOR LIFE.	
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	3	Number of voting members of the governing body (Part VI, line 1a)	11
	4	Number of independent voting members of the governing body (Part VI, line 1b)	11
	5	Total number of individuals employed in calendar year 2019 (Part V, line 2a)	26
	6	Total number of volunteers (estimate if necessary)	125
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0
7b	Net unrelated business taxable income from Form 990-T, line 39	0	
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year: 824,186 Current Year: 797,249
	9	Program service revenue (Part VIII, line 2g)	0
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	58,533 90,134
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	88,178 25,760
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	970,897 913,143
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	0
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	546,489 605,721
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0
	16b	Total fundraising expenses (Part IX, column (D), line 25) u 57,263	
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	240,909 287,785	
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	787,398 893,506	
19	Revenue less expenses. Subtract line 18 from line 12	183,499 19,637	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year: 1,779,846 End of Year: 1,999,313
	21	Total liabilities (Part X, line 26)	121,187 233,941
	22	Net assets or fund balances. Subtract line 21 from line 20	1,658,659 1,765,372

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
 Signature of officer: **ERIK M. CIANCI** Date: _____
 Type or print name and title: **TREASURER**

Paid Preparer Use Only
 Print/Type preparer's name: **LAURA A. BENDER, CPA** Preparer's signature: **LAURA A. BENDER, CPA** Date: _____
 Check if self-employed PTIN: *********
 Firm's name: **BERTZ, HESS & CO., LLP** Firm's EIN: **** - *** 9427**
 Firm's address: **36 EAST KING ST LANCASTER, PA 17602** Phone no.: **717-393-0767**

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:
**OUR MISSION IS SUCCESS THROUGH LIFELONG LEARNING AND LEARNING FOR LIFE.
OUR VISION IS FOR ADULTS TO HAVE THE SKILLS TO TRANSFORM THEIR LIVES,
SUSTAIN THEIR FAMILIES AND STRENGTHEN THEIR COMMUNITIES.**

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **480,460** including grants of \$) (Revenue \$)
SEE SCHEDULE O

Copy

4b (Code:) (Expenses \$ **180,146** including grants of \$) (Revenue \$)
SEE SCHEDULE O

4c (Code:) (Expenses \$ **70,767** including grants of \$) (Revenue \$)
SEE SCHEDULE O

4d Other program services (Describe on Schedule O.)
(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **u 731,373**

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If "Yes," complete Schedule D, Part V		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	X	
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	X	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X

Part IV Checklist of Required Schedules (continued)

		Yes	No
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV		X
b	A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV		X
c	A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? If "Yes," complete Schedule L, Part IV		X
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34	Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		

1a	11
1b	0

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	26
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b	X
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b	If "Yes," enter the name of the foreign country u See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d	
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	X
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	X
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b	
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15	X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16	X

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	11	
b	Enter the number of voting members included on line 1a, above, who are independent	11	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?	X	
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	X	
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	X	
b	Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **u PA**
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records **u**

CHERYL HIESTER 407 LAFAYETTE STREET PA 17603 717-295-5523
LANCASTER

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) CHERYL HIESTER EXECUTIVE DIREC	40.00 0.00			X				79,115	0	0
(2) ERIK M. CIANCI TREASURER	2.00 0.00	X		X				0	0	0
(3) SCOTT A COLE MEMBER	1.00 0.00	X						0	0	0
(4) RICH DRUBY MEMBER	1.00 0.00	X						0	0	0
(5) WILLA FREER MEMBER	1.00 0.00	X						0	0	0
(6) ASHLEY GARCIA MEMBER	1.00 0.00	X						0	0	0
(7) STARVONSKY GIBBS MEMBER	1.00 0.00	X						0	0	0
(8) MARTHA GUAIGUA MEMBER	1.00 0.00	X						0	0	0
(9) ALIINA HOPKINS VICE-PRESIDENT	2.00 0.00	X		X				0	0	0
(10) MARY EDITH LEICHLITER SECRETARY	2.00 0.00	X		X				0	0	0
(11) ERIC LUCKENBAUGH PRESIDENT	2.00 0.00	X		X				0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees *(continued)*

(A) Name and title	(B) Average hours per week per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) CHARITY WELCH	1.00									
MEMBER	0.00	X					0	0	0	
1b Subtotal							79,115			
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)							79,115			

Copy

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **u 0**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **u** **0**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	455,471				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	341,778				
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f	u	797,249				
Program Service Revenue	2a	Business Code					
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a-2f	u					
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)	u	43,932			43,932	
	4 Income from investment of tax-exempt bond proceeds	u					
	5 Royalties	u					
	6a Gross rents	6a	(i) Real				
			(ii) Personal				
	b Less: rental expenses	6b					
	c Rental inc. or (loss)	6c					
	d Net rental income or (loss)	u					
	7a Gross amount from sales of assets other than inventory	7a	(i) Securities	502,020			
			(ii) Other				
	b Less: cost or other basis and sales exps.	7b	455,818				
	c Gain or (loss)	7c	46,202				
d Net gain or (loss)	u	46,202			46,202		
8a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a		28,276				
			2,516				
b Less: direct expenses	8b						
c Net income or (loss) from fundraising events	u	25,760			25,760		
9a Gross income from gaming activities. See Part IV, line 19	9a						
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities	u						
10a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory	u						
Miscellaneous Revenue	11a	Business Code					
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d	u					
12 Total revenue. See instructions	u	913,143	0	0	115,894		

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	79,115	68,039	6,329	4,747
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	420,234	361,401	33,619	25,214
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	8,239	7,003	742	494
9 Other employee benefits	61,170	51,995	5,505	3,670
10 Payroll taxes	36,963	31,418	3,327	2,218
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	35,249		35,249	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	10,581	8,994	952	635
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses	21,030	16,594	1,590	2,846
14 Information technology	2,114		2,114	
15 Royalties				
16 Occupancy	47,398	40,288	4,266	2,844
17 Travel	1,696	848		848
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	20,653	17,555	1,859	1,239
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	11,353	9,650	1,022	681
23 Insurance	4,739	4,028	427	284
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a SCHOLARSHIP EXPENSES	51,651	51,651		
b SUPPLIES	26,605	25,480	675	450
c MISCELLANEOUS	19,822	16,849	1,784	1,189
d PUBLIC RELATIONS	11,367		2,842	8,525
e All other expenses	23,527	19,580	2,568	1,379
25 Total functional expenses. Add lines 1 through 24e	893,506	731,373	104,870	57,263
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing		1
	2	Savings and temporary cash investments	204,802	2 456,197
	3	Pledges and grants receivable, net	312,968	3 205,228
	4	Accounts receivable, net	500	4
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6
	7	Notes and loans receivable, net		7
	8	Inventories for sale or use		8
	9	Prepaid expenses and deferred charges	6,693	9 10,482
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 118,290	
	b	Less: accumulated depreciation	10b 58,206	10c 60,084
	11	Investments—publicly traded securities		11
	12	Investments—other securities. See Part IV, line 11	1,169,421	12 1,235,906
	13	Investments—program-related. See Part IV, line 11		13
	14	Intangible assets		14
	15	Other assets. See Part IV, line 11	27,983	15 31,416
16	Total assets. Add lines 1 through 15 (must equal line 33)	1,779,846	16 1,999,313	
Liabilities	17	Accounts payable and accrued expenses	78,746	17 88,437
	18	Grants payable		18
	19	Deferred revenue		19
	20	Tax-exempt bond liabilities		20
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22
	23	Secured mortgages and notes payable to unrelated third parties		23
	24	Unsecured notes and loans payable to unrelated third parties		24 99,630
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	42,441	25 45,874
	26	Total liabilities. Add lines 17 through 25	121,187	26 233,941
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.			
	27	Net assets without donor restrictions	541,920	27 661,491
	28	Net assets with donor restrictions	1,116,739	28 1,103,881
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29	Capital stock or trust principal, or current funds		29
	30	Paid-in or capital surplus, or land, building, or equipment fund		30
	31	Retained earnings, endowment, accumulated income, or other funds		31
	32	Total net assets or fund balances	1,658,659	32 1,765,372
33	Total liabilities and net assets/fund balances	1,779,846	33 1,999,313	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	913,143
2	Total expenses (must equal Part IX, column (A), line 25)	2	893,506
3	Revenue less expenses. Subtract line 2 from line 1	3	19,637
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,658,659
5	Net unrealized gains (losses) on investments	5	87,076
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,765,372

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

2019

Department of the Treasury
Internal Revenue Service

u Attach to Form 990 or Form 990-EZ.

Open to Public Inspection

u Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization

LITERACY COUNCIL OF LANC-LEB, LVA

Employer identification number

**** - *** 3136**

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	390,060	408,658	515,945	824,186	797,249	2,936,098
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3	390,060	408,658	515,945	824,186	797,249	2,936,098
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						43,835
6 Public support. Subtract line 5 from line 4						2,892,263

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
7 Amounts from line 4	390,060	408,658	515,945	824,186	797,249	2,936,098
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	61,469	30,734	36,417	43,597	43,932	216,149
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	6,659	760	3,400	5,000		15,819
11 Total support. Add lines 7 through 10						3,168,066

12 Gross receipts from related activities, etc. (see instructions) 12 359,402

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

14 Public support percentage for 2019 (line 6, column (f) divided by line 11, column (f)) 14 91.29%

15 Public support percentage from 2018 Schedule A, Part II, line 14 15 91.02%

16a 33 1/3% support test—2019. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

b 33 1/3% support test—2018. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization

17a 10%-facts-and-circumstances test—2019. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

b 10%-facts-and-circumstances test—2018. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and **stop here.** Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2019 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2018 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2019 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2018 Schedule A, Part III, line 17	18	%

- 19a 33 1/3% support tests—2019.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization
- b 33 1/3% support tests—2018.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
11a		
b A family member of a person described in (a) above?		
11b		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
1		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
1		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
2		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
3		

Section E. Type III Functionally-Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2 Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
2a		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
2b		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.		
3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	
Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2019 from Section C, line 6	
10 Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2019	(iii) Distributable Amount for 2019
1 Distributable amount for 2019 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2019 (reasonable cause required-explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2019			
a From 2014			
b From 2015			
c From 2016			
d From 2017			
e From 2018			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2019 distributable amount			
i Carryover from 2014 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2019 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2019 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2019, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2019. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2020. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2015			
b Excess from 2016			
c Excess from 2017			
d Excess from 2018			
e Excess from 2019			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

PART II, LINE 10 - OTHER INCOME DETAIL

MISC/REIM \$ 15,819

Copy

Schedule of Contributors

2019

u Attach to Form 990, Form 990-EZ, or Form 990-PF.
u Go to www.irs.gov/Form990 for the latest information.

Name of the organization

Employer identification number

LITERACY COUNCIL OF LANC-LEB, LVA

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Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(**3**) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33^{1/3}% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ► \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

LITERACY COUNCIL OF LANC-LEB, LVA

Employer identification number

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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	UNITED WAY OF LANCASTER COUNTY 630 JANET AVE LANCASTER PA 17601	\$ 144,660	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	UNITED WAY OF LEBANON COUNTY 801 CUMBERLAND ST #2 LEBANON PA 17042	\$ 24,895	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	LANCASTER-LEBANON IU 13 1 CUMBERLAND ST LEBANON PA 17042	\$ 391,345	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	LANCASTER-LEBANON IU 13 /ORR REFUGEE CAREER PATHWAYS 1 CUMBERLAND ST LEBANON PA 17042	\$ 57,881	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	PA MEDICAL SOCIETY 777 E PARK DR HARRISBURG PA 17111	\$ 50,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	STANLEY SZALAK 407 LAFAYETTE STREET LANCASTER PA 17603	\$ 107,196	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

u Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. u Attach to Form 990.

u Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2019

Open to Public Inspection

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LITERACY COUNCIL OF LANC-LEB, LVA

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Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include total number at end of year, aggregate value of contributions, aggregate value of grants, and questions about donor advisement.

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include purpose of conservation easements, total number of easements, and questions about monitoring and expenses.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include questions about reporting art and historical treasures.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange program
 - e Other
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII Yes No

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment **u** %
 - b Permanent endowment **u** %
 - c Term endowment **u** %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|-----------------------------------|--------|----|
| (i) Unrelated organizations | 3a(i) | |
| (ii) Related organizations | 3a(ii) | |
- b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? Yes No
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		40,732	7,164	33,568
d Equipment		77,558	51,042	26,516
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) u				60,084

Part VII Investments – Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other VANGUARD/CETERA MUTUAL FUNDS	1,235,906	MARKET
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)	1,235,906	

Part VIII Investments – Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) GRANT PAYABLE	26,667
(3) RESERVE FOR UNEMPLOYMENT CLAIMS	19,207
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	45,874

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	1,002,735
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a	87,076	
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d	2,516	
e	Add lines 2a through 2d		2e	89,592
3	Subtract line 2e from line 1		3	913,143
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	913,143

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	896,022
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d	2,516	
e	Add lines 2a through 2d		2e	2,516
3	Subtract line 2e from line 1		3	893,506
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	893,506

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X - FIN 48 FOOTNOTE

THE ORGANIZATION HAS EVALUATED ITS TAX FILINGS FOR UNCERTAIN TAX POSITIONS. FEDERAL TAX RETURNS ARE OPEN FOR EXAMINATION BY THE AUTHORITIES FOR THREE YEARS FROM THE DUE DATE OF THE RETURNS WHILE STATE RETURNS ARE OPEN FOR AN UNLIMITED PERIOD.

PART XI, LINE 2D - REVENUE AMOUNTS INCLUDED IN FINANCIALS - OTHER

FUNDRAISING EXPENSES \$ 2,516

PART XII, LINE 2D - EXPENSE AMOUNTS INCLUDED IN FINANCIALS - OTHER

FUNDRAISING EXPENSES \$ 2,516

Part XIII Supplemental Information *(continued)*

Copy

**SCHEDULE G
(Form 990 or 990-EZ)**

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

u Attach to Form 990 or Form 990-EZ.

u Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2019

Open to Public Inspection

LITERACY COUNCIL OF LANC-LEB, LVA

Employer identification number

**** - *** 3136**

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a Mail solicitations
- b Internet and email solicitations
- c Phone solicitations
- d In-person solicitations
- e Solicitation of non-government grants
- f Solicitation of government grants
- g Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		<u>GIFT OF READING</u>	_____	<u>NONE</u>	(add col. (a) through col. (c))
		(event type)	(event type)	(total number)	
Revenue	1 Gross receipts	27,954			27,954
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)	27,954			27,954
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	2,516			2,516
	10 Direct expense summary. Add lines 4 through 9 in column (d)				2,516
11 Net income summary. Subtract line 10 from line 3, column (d)				25,438	

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	
7 Direct expense summary. Add lines 2 through 5 in column (d)					
8 Net gaming income summary. Subtract line 7 from line 1, column (d)					

9 Enter the state(s) in which the organization conducts gaming activities: _____
 a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No

b If "Yes," explain: _____

11 Does the organization conduct gaming activities with nonmembers? Yes No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? Yes No

13 Indicate the percentage of gaming activity conducted in:
a The organization's facility 13a %
b An outside facility 13b %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:
Name u
Address u

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? Yes No

b If "Yes," enter the amount of gaming revenue received by the organization u \$ and the amount of gaming revenue retained by the third party u \$

c If "Yes," enter name and address of the third party:
Name u
Address u

16 Gaming manager information:
Name u
Gaming manager compensation u \$
Description of services provided u
 Director/officer Employee Independent contractor

17 Mandatory distributions:
a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? Yes No
b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year u \$



Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

Series of horizontal dotted lines for providing supplemental information.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

u Attach to Form 990 or 990-EZ.
u Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2019

**Open to Public
Inspection**

Name of the organization

LITERACY COUNCIL OF LANC-LEB, LVA

Employer identification number

**** - ***3136**

FORM 990, PART III, LINE 4A - FIRST ACCOMPLISHMENT

**IN THE 35 YEARS OF SERVICE TO THE COMMUNITY, NEARLY 15,700 ADULTS HAVE
RECEIVED LITERACY AND BASIC EDUCATION INSTRUCTION FREE OF CHARGE.**

INSTRUCTIONAL SERVICES INCLUDE ONE-TO-ONE TUTORING, SMALL GROUP

INSTRUCTION, LARGE GROUP INSTRUCTION, DISTANCE LEARNING AND COMPUTER BASED

INDIVIDUALIZED PROGRAMMED INSTRUCTION. PRIOR TO PLACEMENT IN AN

INSTRUCTIONAL PROGRAM, EACH ADULT LEARNER PARTICIPATES IN INDIVIDUALIZED

ASSESSMENT. THE ASSESSMENT PROCESS INVOLVES AN INTERVIEW, STANDARDIZED

ASSESSMENT AND INFORMAL ASSESSMENT, INCLUDING READING PROFILES, SUPPORTS

AND BARRIERS ASSESSMENT AND LEARNING PREFERENCES. AFTER ASSESSMENT IS

COMPLETED, THE LEARNER AND A PROGRAM COORDINATOR CREATE AN INDIVIDUALIZED

LEARNING PLAN THAT INCLUDES GOALS AND INSTRUCTIONAL METHODS AND CONTENT.

STUDENTS ARE ENCOURAGED TO PARTICIPATE IN A MINIMUM OF SIX HOURS OF

INSTRUCTION EACH WEEK AND ARE ABLE TO PARTICIPATE IN AS MANY HOURS AS THEY

ARE ABLE. THE LITERACY COUNCIL ENGAGES ADULT LEARNERS IN FOLLOW-UP

ASSESSMENT EVERY FIFTY HOURS. STUDENTS TAKE STANDARDIZED TESTS TO MEASURE

LEARNING GAINS AND GOALS ARE EVALUATED AND ADJUSTED. IN 2019-2020, THE

LITERACY COUNCIL SUCCESSFULLY SHIFTED TO REMOTE SERVICES DURING THE

COVID-19 PANDEMIC. AS PART OF THIS TRANSITION, DIGITAL LITERACY AND

COMPUTER DISTRIBUTION WERE ADDED TO OUR PROGRAMS.

FORM 990, PART III, LINE 4B - SECOND ACCOMPLISHMENT

THE LITERACY COUNCIL PROVIDES STUDENTS WITH THE OPTION OF ONE-TO-ONE

TUTORING. TUTORS VOLUNTEER THEIR TIME TO WORK WITH AN ADULT LEARNER. IN

2019-2020, THE LITERACY COUNCIL TRAINED 46 NEW VOLUNTEER TUTORS AND 131

Name of the organization

Employer identification number

LITERACY COUNCIL OF LANC-LEB, LVA

-*3136

ACTIVE TUTORS PROVIDING MORE THAN 9,066 HOURS OF INSTRUCTIONAL SERVICE. THE FIRST STEP TO BECOMING A TUTOR IS TO APPLY TO THE AGENCY. AFTER AN APPLICATION HAS BEEN REVIEWED, SUITABLE CANDIDATES PARTICIPATE IN AN INTERVIEW WITH THE TUTOR COORDINATOR. THE NEXT STEP IS TO PARTICIPATE IN PRE-SERVICE TRAINING THAT PREPARES THE TUTOR FOR HIS OR HER FIRST STUDENT. THE LITERACY COUNCIL HAS TRANSITIONED TO A RESEARCH BASED TUTOR TRAINING MODEL THAT PROVIDES ON DEMAND TECHNICAL ASSISTANCE AND FORMAL MONTHLY IN-SERVICE TRAINING. IN 2019-2020, TUTORS WERE ABLE TO ATTEND TRAINING SESSIONS ON HEALTH LITERACY, TEACHING ENGLISH, TEACHING READING, THE WORKFORCE DEVELOPMENT SYSTEM, COLLEGE & CAREER READINESS STANDARDS, GOAL SETTING AND CONTEXTUALIZED LEARNING. IN PROGRAM YEAR 2019-2020, 638 STUDENTS WERE SERVED IN THE PROGRAM. 20 STUDENTS TRANSITIONED TO POST SECONDARY EDUCATION. 62% OF STUDENTS IMPROVED THEIR SKILLS. 8 STUDENTS GOT A HIGH SCHOOL EQUIVALENCY DIPLOMA AND 18 PASSED PORTIONS OF THE TEST. THE LITERACY COUNCIL EMBRACES COLLABORATION AND ACTIVELY WORKS IN A VARIETY OF COLLABORATIVE SETTINGS. THE LITERACY COUNCIL IS A MEMBER OF THE LANCASTER COUNTY REFUGEE & IMMIGRANT COALITION AND WORKS CLOSELY WITH OUR ADULT EDUCATION FAMILY LITERACY PARTNER IN OUR COMMUNITY TO ENABLE US TO ALIGN AND CONNECT SERVICES AND PRODUCE NEW PROGRAMS AND INNOVATIVE STRATEGIES TO ADDRESS THE EDUCATION NEEDS OF ADULTS IN OUR COMMUNITY. THE LITERACY COUNCIL IS ACTIVELY INVOLVED IN 4 REGIONAL SERVICE HUBS THROUGHOUT LANCASTER COUNTY TO ENSURE THAT SOCIAL SERVICE PROVIDERS ARE AWARE OF THE NEED IN OUR COMMUNITY AND TO PROVIDE ACCESS TO EDUCATIONAL SERVICES.

FORM 990, PART III, LINE 4C - THIRD ACCOMPLISHMENT

THE LITERACY COUNCIL PROMOTES LITERACY BY REACHING OUT TO THE COMMUNITY.

PAGE 1 OF 3

Schedule O (Form 990 or 990-EZ) (2019)

Name of the organization

LITERACY COUNCIL OF LANC-LEB, LVA

Employer identification number

-*3136

THE LITERACY COUNCIL MAINTAINS A WEBSITE, A BLOG, PUBLISHES A NEWSLETTER THREE TIMES A YEAR, AND PRODUCES AN ANNUAL REPORT. THE LITERACY COUNCIL ALSO MAINTAINS A FACEBOOK PAGE, A TWITTER ACCOUNT AND AN INSTAGRAM ACCOUNT. STAFF MEMBERS ACTIVELY SEEK OPPORTUNITIES TO SPEAK AT SERVICE ORGANIZATIONS SUCH AS ROTARY CLUBS, LION'S CLUBS, KIWANIS CLUBS AND MANY OTHERS. IT IS IMPORTANT FOR THE COMMUNITY TO UNDERSTAND THE SIGNIFICANT ROLE THAT LITERACY PLAYS IN DAILY LIFE. IN THE TWO COUNTIES SERVED BY THE LITERACY COUNCIL, THERE ARE MORE THAN 80,000 PEOPLE OVER THE AGE OF 18 WHO LACK BASIC EDUCATION SKILLS. THESE ADULTS STRUGGLE TO FIND AND KEEP LIFE SUSTAINING WORK. THEY STRUGGLE TO HELP THEIR CHILDREN SUCCEED IN SCHOOL. THEY ARE UNABLE TO FULLY PARTICIPATE AS INFORMED CITIZENS. OUR OUTREACH GOAL IS TO RAISE AWARENESS SO THAT THE COMMUNITY KNOWS ABOUT OUR SERVICES AND CAN REFER PEOPLE WHO NEED HELP TO US AND ENCOURAGE SUPPORT FOR THE ORGANIZATION'S WORK IN THE FORM OF DONATIONS OF TIME, TALENT AND RESOURCES. ANOTHER WAY THE LITERACY COUNCIL PARTICIPATED IN COMMUNITY OUTREACH IS THROUGH PROVIDING IMAGINATION LIBRARY IN THE EAST PETERSBURG BOROUGH, SOUTH ANNVILLE TOWNSHIP, COLUMBIA BOROUGH, CITY OF LEBANON, PEQUEA VALLEY SCHOOL DISTRICT AND WILLOW STREET. IMAGINATION LIBRARY IS A PROGRAM STARTED BY DOLLY PARTON AND THE DOLLYWOOD FOUNDATION THAT PROVIDES A FREE BOOK EACH MONTH TO A CHILD FOR THE FIRST FIVE YEARS OF LIFE. ALL CHILDREN WHO RESIDE IN A DESIGNATED AREA ARE ELIGIBLE FOR THE PROGRAM.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990 THE FORM 990 IS COMPLETED BY THE INDEPENDENT AUDITOR. IT IS THEN PRESENTED TO THE BOARD OF DIRECTORS FOR APPROVAL. UPON APPROVAL, IT IS SIGNED BY THE TREASURER OF THE BOARD OF DIRECTORS AND IS FILED.

Name of the organization

Employer identification number

LITERACY COUNCIL OF LANC-LEB, LVA

-*3136

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY

AT THE BEGINNING OF EACH FISCAL YEAR, BOARD MEMBERS REVIEW THE CONFLICT OF INTEREST POLICY, SIGN THE DISCLOSURE STATEMENT AND MUST PROVIDE IN WRITING ANY POSSIBLE CONFLICT OF INTEREST. WHEN SUCH CONFLICT OF INTEREST IS RELEVANT TO A MATTER REQUIRING ACTION BY THE BOARD OF DIRECTORS, THE INTERESTED DIRECTOR SHALL BRING IT TO THE ATTENTION OF THE BOARD.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL

THE EXECUTIVE DIRECTOR RECEIVES AN ANNUAL PERFORMANCE REVIEW.

FORM 990, PART VI, LINE 15B - COMPENSATION PROCESS FOR OFFICERS

THE BOARD APPROVES ALL SALARIES.

Copy

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION

ALL DOCUMENTS ARE AVAILABLE UPON REQUEST.

FORM 990, PART XI, LINE 9 - OTHER CHANGES IN NET ASSETS EXPLANATION

FUNDRAISING EXPENSES \$ 2,516

FUNDRAISING EXPENSES \$ -2,516

Federal Asset Report

Asset	Description	Date In Service	Cost	Bus %	Sec 179	Bonus	Basis for Depr	Per Conv	Meth	Prior	Current
Prior MACRS:											
10	PANELS	7/05/05	1,223				1,223	7	HY 200DB	1,223	0
11	CLASSROOM TABLES	8/17/05	2,733				2,733	7	HY 200DB	2,733	0
14	COMPUTER IMAG.	5/02/08	1,214				1,214	5	MQ200DB	1,214	0
15	COMPUTER LEB	6/10/08	1,485				1,485	5	MQ200DB	1,485	0
16	LAPTOP	12/16/08	600				600	5	HY 200DB	600	0
17	2 DESKTOP COMPUTERS	12/16/08	1,300				1,300	5	HY 200DB	1,300	0
			<u>8,555</u>				<u>8,555</u>			<u>8,555</u>	<u>0</u>
Other Depreciation:											
1	DIGITAL CAMERA	1/06/03	538				538	5	MO S/L	538	0
4	REFRIDGERATOR	8/14/03	327				327	5	MO S/L	327	0
5	SCANNER-LEB	8/29/03	1,132				1,132	5	MO S/L	1,132	0
18	2 DIGITAL PROJECTORS	1/16/10	1,002				1,002	5	MO S/L	1,002	0
20	TOSHIBA LAPTOP L655	3/16/10	450				450	5	MO S/L	450	0
22	IPAD	11/16/10	796				796	5	MO S/L	796	0
25	Bookshelves for Office	8/01/12	694				694	7	MO S/L	686	8
26	Printer	10/29/13	700				700	5	MO S/L	700	0
27	Macbook	9/05/13	1,645				1,645	5	MO S/L	1,645	0
32	TCW E5-2600 Series Hex-Core Xeon Serve	10/31/13	11,661				11,661	5	MO S/L	11,661	0
33	Lenovo laptops 2	3/03/15	2,299				2,299	5	MO S/L	1,993	306
34	Lenova workbooks	2/01/16	1,907				1,907	5	MO S/L	1,303	381
36	Apple Ipads (5)	2/17/16	2,827				2,827	5	MO S/L	1,885	565
37	Computer - Cathy R.	12/14/15	1,364				1,364	5	MO S/L	978	272
39	Macbook	2/04/16	570				570	5	MO S/L	390	114
40	Chromebooks (15)	3/24/17	2,200				2,200	5	MO S/L	990	440
41	Wiring/Electrical Work	10/18/17	7,626				7,626	15	MO S/L	847	509
42	Ceiling Tiles	6/15/18	3,249				3,249	15	MO S/L	235	216
43	New Plaster	9/06/17	3,720				3,720	15	MO S/L	455	248
44	Window Casings	9/25/17	4,569				4,569	15	MO S/L	533	305
45	Emergency Lighting	9/11/17	1,865				1,865	15	MO S/L	228	124
46	Painting	9/16/17	18,720				18,720	15	MO S/L	2,184	1,248
47	Air Conitioning	7/21/17	5,100				5,100	7	MO S/L	1,978	728
48	Servers	11/28/17	3,467				3,467	5	MO S/L	1,803	693
49	Signage	9/21/17	643				643	7	MO S/L	249	92
50	Computer	8/18/17	1,440				1,440	5	MO S/L	749	288
51	Laptop & Desktop	1/25/18	2,694				2,694	5	MO S/L	1,401	539
52	Furniture	7/24/18	1,720				1,720	7	MO S/L	430	246
53	Furniture	4/15/19	1,956				1,956	7	MO S/L	70	279
54	Furniture	5/17/19	1,638				1,638	7	MO S/L	58	234
55	CCTV - Cameras	4/19/19	7,260				7,260	3	MO S/L	605	2,420
56	3 Laptop Computers - Amazon	11/07/19	4,059				4,059	5	MO S/L	0	541
57	Desk and Chairs - Nolt Furniture	1/14/20	1,638				1,638	7	MO S/L	0	117
58	Book shelves, Chair Mats, Chairs - Nolt Fur	2/10/20	1,828				1,828	7	MO S/L	0	109
59	New Signage - H&H Graphics	1/02/20	983				983	15	MO S/L	0	33
60	Fellowes AutoMax 600m Shredder	10/09/19	1,437				1,437	7	MO S/L	0	154
61	CostCo - Apple Computer & Apple Care	6/30/20	2,600				2,600	5	MO S/L	0	0
62	Computer for Jane - Amazon	12/31/19	1,413				1,413	5	MO S/L	0	141
	Total Other Depreciation		<u>109,737</u>				<u>109,737</u>			<u>38,301</u>	<u>11,350</u>
	Total ACRS and Other Depreciation		<u>109,737</u>				<u>109,737</u>			<u>38,301</u>	<u>11,350</u>
	Grand Totals		118,292				118,292			46,856	11,350
	Less: Dispositions and Transfers		0				0			0	0
	Less: Start-up/Org Expense		0				0			0	0
	Net Grand Totals		<u>118,292</u>				<u>118,292</u>			<u>46,856</u>	<u>11,350</u>

PA Asset Report

Asset	Description	Date In Service	Cost	Basis for Depr	PA Prior	PA Current	Federal Current	Difference Fed - PA
Prior MACRS:								
10	PANELS	7/05/05	1,223	1,223	1,223	0	0	0
11	CLASSROOM TABLES	8/17/05	2,733	2,733	2,733	0	0	0
14	COMPUTER IMAG.	5/02/08	1,214	1,214	1,214	0	0	0
15	COMPUTER LEB	6/10/08	1,485	1,485	1,485	0	0	0
16	LAPTOP	12/16/08	600	600	600	0	0	0
17	2 DESKTOP COMPUTERS	12/16/08	1,300	1,300	1,300	0	0	0
			<u>8,555</u>	<u>8,555</u>	<u>8,555</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Depreciation:								
1	DIGITAL CAMERA	1/06/03	538	538	538	0	0	0
4	REFRIDGERATOR	8/14/03	327	327	327	0	0	0
5	SCANNER-LEB	8/29/03	1,132	1,132	1,132	0	0	0
18	2 DIGITAL PROJECTORS	1/16/10	1,002	1,002	1,002	0	0	0
20	TOSHIBA LAPTOP L655	3/16/10	450	450	450	0	0	0
22	IPAD	11/16/10	796	796	796	0	0	0
25	Bookshelves for Office	8/01/12	694	694	686	8	8	0
26	Printer	10/29/13	700	700	700	0	0	0
27	Macbook	9/05/13	1,645	1,645	1,645	0	0	0
32	TCW E5-2600 Series Hex-Core Xeon Serve	10/31/13	11,661	11,661	11,661	0	0	0
33	Lenovo laptops 2	3/03/15	2,299	2,299	1,993	306	306	0
34	Lenova workbooks	2/01/16	1,907	1,907	1,303	381	381	0
36	Apple Ipads (5)	2/17/16	2,827	2,827	1,885	565	565	0
37	Computer - Cathy R.	12/14/15	1,364	1,364	978	272	272	0
39	Macbook	2/04/16	570	570	390	114	114	0
40	Chromebooks (15)	3/24/17	2,200	2,200	990	440	440	0
41	Wiring/Electrical Work	10/18/17	7,626	7,626	847	509	509	0
42	Ceiling Tiles	6/15/18	3,249	3,249	235	216	216	0
43	New Plaster	9/06/17	3,720	3,720	455	248	248	0
44	Window Casings	9/25/17	4,569	4,569	533	305	305	0
45	Emergency Lighting	9/11/17	1,865	1,865	228	124	124	0
46	Painting	9/16/17	18,720	18,720	2,184	1,248	1,248	0
47	Air Conitioning	7/21/17	5,100	5,100	1,978	728	728	0
48	Servers	11/28/17	3,467	3,467	1,803	693	693	0
49	Signage	9/21/17	643	643	249	92	92	0
50	Computer	8/18/17	1,440	1,440	749	288	288	0
51	Laptop & Desktop	1/25/18	2,694	2,694	1,401	539	539	0
52	Furniture	7/24/18	1,720	1,720	430	246	246	0
53	Furniture	4/15/19	1,956	1,956	70	279	279	0
54	Furniture	5/17/19	1,638	1,638	58	234	234	0
55	CCTV - Cameras	4/19/19	7,260	7,260	605	2,420	2,420	0
56	3 Laptop Computers - Amazon	11/07/19	4,059	4,059	0	541	541	0
57	Desk and Chairs - Nolt Furniture	1/14/20	1,638	1,638	0	117	117	0
58	Book shelves, Chair Mats, Chairs - Nolt Fur	2/10/20	1,828	1,828	0	109	109	0
59	New Signage - H&H Graphics	1/02/20	983	983	0	33	33	0
60	Fellowes AutoMax 600m Shredder	10/09/19	1,437	1,437	0	154	154	0
61	CostCo - Apple Computer & Apple Care	6/30/20	2,600	2,600	0	0	0	0
62	Computer for Jane - Amazon	12/31/19	1,413	1,413	0	141	141	0
	Total Other Depreciation		<u>109,737</u>	<u>109,737</u>	<u>38,301</u>	<u>11,350</u>	<u>11,350</u>	<u>0</u>
	Total ACRS and Other Depreciation		<u>109,737</u>	<u>109,737</u>	<u>38,301</u>	<u>11,350</u>	<u>11,350</u>	<u>0</u>
	Grand Totals		118,292	118,292	46,856	11,350	11,350	0
	Less: Dispositions		0	0	0	0	0	0
	Less: Start-up/Org Expense		0	0	0	0	0	0
	Net Grand Totals		<u>118,292</u>	<u>118,292</u>	<u>46,856</u>	<u>11,350</u>	<u>11,350</u>	<u>0</u>

AMT Asset Report

Asset	Description	Date In Service	Cost	Bus %	Sec 179 Bonus	Basis for Depr	Per Conv Meth	Prior	Current
Prior MACRS:									
10	PANELS	7/05/05	1,223			1,223	7 HY 150DB	1,223	0
11	CLASSROOM TABLES	8/17/05	2,733			2,733	7 HY 150DB	2,733	0
14	COMPUTER IMAG.	5/02/08	1,214			1,214	5 MQ150DB	1,214	0
15	COMPUTER LEB	6/10/08	1,485			1,485	5 MQ150DB	1,485	0
16	LAPTOP	12/16/08	600			600	5 HY 150DB	600	0
17	2 DESKTOP COMPUTERS	12/16/08	1,300			1,300	5 HY 150DB	1,300	0
47	Air Conitioning	7/21/17	5,100			5,100	7 HY 200DB	1,978	892
48	Servers	11/28/17	3,467			3,467	5 HY 200DB	1,803	665
50	Computer	8/18/17	1,440			1,440	5 HY 200DB	749	276
51	Laptop & Desktop	1/25/18	2,694			2,694	5 HY 200DB	1,401	517
52	Furniture	7/24/18	1,720			1,720	7 MQ200DB	430	368
53	Furniture	4/15/19	1,956			1,956	7 MQ200DB	70	539
54	Furniture	5/17/19	1,638			1,638	7 MQ200DB	58	452
55	CCTV - Cameras	4/19/19	7,260			7,260	3 MQ200DB	605	4,437
			33,830			33,830		15,649	8,146
Other Depreciation:									
1	DIGITAL CAMERA	1/06/03	0			0	0 HY	0	0
4	REFRIDGERATOR	8/14/03	0			0	0 HY	0	0
5	SCANNER-LEB	8/29/03	0			0	0 HY	0	0
18	2 DIGITAL PROJECTORS	1/16/10	0			0	0 HY	0	0
20	TOSHIBA LAPTOP L655	3/16/10	0			0	0 HY	0	0
22	IPAD	11/16/10	0			0	0 HY	0	0
25	Bookshelves for Office	8/01/12	0			0	0 HY	0	0
26	Printer	10/29/13	0			0	0 HY	0	0
27	Macbook	9/05/13	0			0	0 HY	0	0
32	TCW E5-2600 Series Hex-Core Xeon Serve	10/31/13	0			0	0 HY	0	0
33	Lenovo laptops 2	3/03/15	0			0	0 HY	0	0
34	Lenovo workbooks	2/01/16	0			0	0 HY	0	0
36	Apple Ipads (5)	2/17/16	0			0	0 HY	0	0
37	Computer - Cathy R.	12/14/15	0			0	0 HY	0	0
39	Macbook	2/04/16	0			0	0 HY	0	0
40	Chromebooks (15)	3/24/17	2,200			2,200	5 MO S/L	990	440
41	Wiring/Electrical Work	10/18/17	0			0	0 HY	0	0
42	Ceiling Tiles	6/15/18	3,249			3,249	15 MO S/L	235	216
43	New Plaster	9/06/17	0			0	0 HY	0	0
44	Window Casings	9/25/17	0			0	0 HY	0	0
45	Emergency Lighting	9/11/17	0			0	0 HY	0	0
46	Painting	9/16/17	0			0	0 HY	0	0
49	Signage	9/21/17	643			643	7 MO S/L	249	92
56	3 Laptop Computers - Amazon	11/07/19	4,059			4,059	5 MO S/L	0	541
57	Desk and Chairs - Nolt Furniture	1/14/20	1,638			1,638	7 MO S/L	0	117
58	Book shelves, Chair Mats, Chairs - Nolt Fur	2/10/20	1,828			1,828	7 MO S/L	0	109
59	New Signage - H&H Graphics	1/02/20	983			983	15 MO S/L	0	33
60	Fellowes AutoMax 600m Shredder	10/09/19	1,437			1,437	7 MO S/L	0	154
61	CostCo - Apple Computer & Apple Care	6/30/20	2,600			2,600	5 MO S/L	0	0
62	Computer for Jane - Amazon	12/31/19	1,413			1,413	5 MO S/L	0	141
	Total Other Depreciation		20,050			20,050		1,474	1,843
	Total ACRS and Other Depreciation		20,050			20,050		1,474	1,843
	Grand Totals		53,880			53,880		17,123	9,989
	Less: Dispositions and Transfers		0			0		0	0
	Net Grand Totals		53,880			53,880		17,123	9,989

Copy

Depreciation Adjustment Report

All Business Activities

<u>Form</u>	<u>Unit</u>	<u>Asset</u>	<u>Description</u>	<u>Tax</u>	<u>AMT</u>	<u>AMT Adjustments/ Preferences</u>
<u>MACRS Adjustments:</u>						
Rental	1	10	PANELS	0	0	0
Rental	1	11	CLASSROOM TABLES	0	0	0
Rental	1	14	COMPUTER IMAG.	0	0	0
Rental	1	15	COMPUTER LEB	0	0	0
Rental	1	16	LAPTOP	0	0	0
Rental	1	17	2 DESKTOP COMPUTERS	0	0	0
				<u>0</u>	<u>0</u>	<u>0</u>
				<u>0</u>	<u>0</u>	<u>0</u>

Copy

Asset	Description	Date In Service	Cost	Tax	AMT
Prior MACRS:					
10	PANELS	7/05/05	1,223	0	0
11	CLASSROOM TABLES	8/17/05	2,733	0	0
14	COMPUTER IMAG.	5/02/08	1,214	0	0
15	COMPUTER LEB	6/10/08	1,485	0	0
16	LAPTOP	12/16/08	600	0	0
17	2 DESKTOP COMPUTERS	12/16/08	1,300	0	0
			<u>8,555</u>	<u>0</u>	<u>0</u>
Other Depreciation:					
1	DIGITAL CAMERA	1/06/03	538	0	0
4	REFRIDGERATOR	8/14/03	327	0	0
5	SCANNER-LEB	8/29/03	1,132	0	0
18	2 DIGITAL PROJECTORS	1/16/10	1,002	0	0
20	TOSHIBA LAPTOP L655	3/16/10	450	0	0
22	IPAD	11/16/10	796	0	0
25	Bookshelves for Office	8/01/12	694	0	0
26	Printer	10/29/13	700	0	0
27	Macbook	9/05/13	1,645	0	0
32	TCW E5-2600 Series Hex-Core Xeon Server	10/31/13	11,661	0	0
33	Lenovo laptops 2	3/03/15	2,299	0	0
34	Lenova workbooks	2/01/16	1,907	223	0
36	Apple Ipads (5)	2/17/16	2,827	377	0
37	Computer - Cathy R.	12/14/15	1,364	114	0
39	Macbook	2/04/16	570	66	0
40	Chromebooks (15)	3/24/17	2,200	440	440
41	Wiring/Electrical Work	10/18/17	7,626	508	0
42	Ceiling Tiles	6/15/18	3,249	217	217
43	New Plaster	9/06/17	3,720	248	0
44	Window Casings	9/25/17	4,569	304	0
45	Emergency Lighting	9/11/17	1,865	125	0
46	Painting	9/16/17	18,720	1,248	0
47	Air Conitioning	7/21/17	5,100	729	637
48	Servers	11/28/17	3,467	693	400
49	Signage	9/21/17	643	92	92
50	Computer	8/18/17	1,440	288	166
51	Laptop & Desktop	1/25/18	2,694	538	310
52	Furniture	7/24/18	1,720	245	264
53	Furniture	4/15/19	1,956	280	385
54	Furniture	5/17/19	1,638	234	322
55	CCTV - Cameras	4/19/19	7,260	2,420	1,479
56	3 Laptop Computers - Amazon	11/07/19	4,059	812	812
57	Desk and Chairs - Nolt Furniture	1/14/20	1,638	234	234
58	Book shelves, Chair Mats, Chairs - Nolt Furn	2/10/20	1,828	261	261
59	New Signage - H&H Graphics	1/02/20	983	65	65
60	Fellowes AutoMax 600m Shredder	10/09/19	1,437	205	205
61	CostCo - Apple Computer & Apple Care	6/30/20	2,600	520	520
62	Computer for Jane - Amazon	12/31/19	1,413	283	283
	Total Other Depreciation		<u>109,737</u>	<u>11,769</u>	<u>7,092</u>
	Total ACRS and Other Depreciation		<u>109,737</u>	<u>11,769</u>	<u>7,092</u>
	Grand Totals		<u>118,292</u>	<u>11,769</u>	<u>7,092</u>

Asset	Description	Date In Service	Cost	PA
Prior MACRS:				
10	PANELS	7/05/05	1,223	0
11	CLASSROOM TABLES	8/17/05	2,733	0
14	COMPUTER IMAG.	5/02/08	1,214	0
15	COMPUTER LEB	6/10/08	1,485	0
16	LAPTOP	12/16/08	600	0
17	2 DESKTOP COMPUTERS	12/16/08	1,300	0
			<u>8,555</u>	<u>0</u>
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62	Computer for Jane - Amazon	12/31/19	1,413	283
	Total Other Depreciation		<u>109,737</u>	<u>11,769</u>
	Total ACRS and Other Depreciation		<u>109,737</u>	<u>11,769</u>
	Grand Totals		<u>118,292</u>	<u>11,769</u>

Form **990****Two Year Comparison Report****2018 & 2019**For calendar year 2019, or tax year beginning **07/01/19**, ending **06/30/20**

Name

Taxpayer Identification Number

LITERACY COUNCIL OF LANC-LEB, LVA**** - *** 3136**

		2018	2019	Differences
Revenue	1. Contributions, gifts, grants	1. 234,497	341,778	107,281
	2. Membership dues and assessments	2.		
	3. Government contributions and grants	3. 589,689	455,471	-134,218
	4. Program service revenue	4.		
	5. Investment income	5. 43,597	43,932	335
	6. Proceeds from tax exempt bonds	6.		
	7. Net gain or (loss) from sale of assets other than inventory	7. 14,936	46,202	31,266
	8. Net income or (loss) from fundraising events	8. 83,178	25,760	-57,418
	9. Net income or (loss) from gaming	9.		
	10. Net gain or (loss) on sales of inventory	10.		
	11. Other revenue	11. 5,000		-5,000
	12. Total revenue. Add lines 1 through 11	12. 970,897	913,143	-57,754
Expenses	13. Grants and similar amounts paid	13.		
	14. Benefits paid to or for members	14.		
	15. Compensation of officers, directors, trustees, etc.	15. 76,580	79,115	2,535
	16. Salaries, other compensation, and employee benefits	16. 469,909	526,606	56,697
	17. Professional fundraising fees	17.		
	18. Other professional fees	18. 37,774	45,830	8,056
	19. Occupancy, rent, utilities, and maintenance	19. 46,777	47,398	621
	20. Depreciation and Depletion	20. 10,863	11,353	490
	21. Other expenses	21. 145,495	183,204	37,709
	22. Total expenses. Add lines 13 through 21	22. 787,398	893,506	106,108
	23. Excess or (Deficit). Subtract line 22 from line 12	23. 183,499	19,637	-163,862
Other Information	24. Total exempt revenue	24. 970,897	913,143	-57,754
	25. Total unrelated revenue	25.		
	26. Total excludable revenue	26. 146,711	115,894	-30,817
	27. Total assets	27. 1,779,846	1,999,313	219,467
	28. Total liabilities	28. 121,187	233,941	112,754
	29. Retained earnings	29. 1,658,659	1,765,372	106,713
	30. Number of voting members of governing body	30. 12	11	
	31. Number of independent voting members of governing body	31. 12	11	
	32. Number of employees	32. 21	26	
33. Number of volunteers	33. 131	125		

Form **990****Tax Return History****2019**

Name

LITERACY COUNCIL OF LANC-LEB, LVA

Employer Identification Number

**** - *** 3136**

	2015	2016	2017	2018	2019	2020
Contributions, gifts, grants	390,060	408,658	515,945	824,186	797,249	
Membership dues						
Program service revenue						
Capital gain or loss	-68,794	7,494	32,214	14,936	46,202	
Investment income	61,469	30,734	36,417	43,597	43,932	
Fundraising revenue (income/loss)	57,858	67,402	77,296	83,178	25,760	
Gaming revenue (income/loss)						
Other revenue	6,659	760	3,400	5,000		
Total revenue	447,252	515,048	665,272	970,897	913,143	
Grants and similar amounts paid						
Benefits paid to or for members						
Compensation of officers, etc.	68,316	68,776	78,388	76,580	79,115	
Other compensation	421,564	438,630	465,323	469,909	526,606	
Professional fees	24,766	23,312	23,269	37,774	45,830	
Occupancy costs	34,070	35,108	48,584	46,777	47,398	
Depreciation and depletion	7,298	8,080	9,544	10,863	11,353	
Other expenses	103,583	97,046	131,464	145,495	183,204	
Total expenses	659,597	670,952	756,572	787,398	893,506	
Excess or (Deficit)	-212,345	-155,904	-91,300	183,499	19,637	
Total exempt revenue	447,252	515,048	665,272	970,897	913,143	
Total unrelated revenue						
Total excludable revenue	57,192	106,390	149,327	146,711	115,894	
Total Assets	1,679,021	1,667,219	1,592,708	1,779,846	1,999,313	
Total Liabilities	59,390	49,648	56,631	121,187	233,941	
Net Fund Balances	1,619,631	1,617,571	1,536,077	1,658,659	1,765,372	

Federal Statements

Taxable Interest on Investments

<u>Description</u>	<u>Amount</u>	<u>Unrelated Business</u>	<u>Exclusion Code</u>	<u>Postal Code</u>	<u>Acquired after 6/30/75</u>	<u>US Obs (\$ or %)</u>
INTEREST INCOME	\$ <u>671</u>		14			
TOTAL	\$ <u><u>671</u></u>					

Taxable Dividends from Securities

<u>Description</u>	<u>Amount</u>	<u>Unrelated Business</u>	<u>Exclusion Code</u>	<u>Postal Code</u>	<u>Acquired after 6/30/75</u>	<u>US Obs (\$ or %)</u>
DIVIDENDS	\$ <u>43,261</u>		14			
TOTAL	\$ <u><u>43,261</u></u>					

Copy

Federal Statements

Form 990, Part IX, Line 24e - All Other Expenses

Description	Total Expenses	Program Service	Management & General	Fund Raising
RENTAL SPACE MAINT	\$ 8,737	\$ 7,427	\$ 786	\$ 524
MEMBERSHIPS / SUBSCRIPTIO	8,312	7,065	748	499
EQUIPMENT REPAIRS	5,086	4,323	458	305
UNEMPLOYMENT FUND	848	721	76	51
BAD DEBT	500		500	
PARKING	44	44		
TOTAL	\$ 23,527	\$ 19,580	\$ 2,568	\$ 1,379

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Federal Statements

Schedule A, Part II, Line 1(e)

Description	Amount
GOVT GRANTS OR CONTRIBS	\$ 455,471
OTHER CONTRIBUTIONS	341,778
TOTAL	\$ <u>797,249</u>

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Schedule A, Part II, Line 5 - Excess Gifts

<u>Donor Name</u>	<u>Total</u>	<u>Excess</u>
BEER, SCHEID & BUTLER TTEE	\$ 50,000	\$
PA MEDICAL SOCIETY	50,000	
STANLEY SZALAK	107,196	43,835
TOTAL	\$ <u>207,196</u>	\$ <u>43,835</u>

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Federal Statements

Schedule A, Part II, Line 8(e)

Description	Amount
INTEREST INCOME	\$ 671
DIVIDENDS	43,261
TOTAL	\$ 43,932

Schedule A, Part II, Line 9(e)

Description	Amount
MISC/REIM	\$
TOTAL	\$ 0

Copy

**IRS e-file Signature Authorization
for an Exempt Organization**

For calendar year 2019, or fiscal year beginning 7/01, 2019, and ending 6/30, 2020

Do not send to the IRS. Keep for your records.
Go to www.irs.gov/Form8879EO for the latest information.

2019

Department of the Treasury
Internal Revenue Service

Name of exempt organization

LITERACY COUNCIL OF LANC-LEB, LVA

Employer identification number

**** - ***3136**

Name and title of officer

**ERIK M. CIANCI
TREASURER**

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here	<input checked="" type="checkbox"/>	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1b	<u>913,143</u>
2a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue , if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here	<input type="checkbox"/>	b Balance Due (Form 8868, line 3c)	5b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2019 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize BERTZ, HESS & CO., LLP to enter my PIN 73136 as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature }

Date } 01/27/21

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2019 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.**

ERO's signature } LAURA A. BENDER, CPA

Date } 01/27/21

ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

For Paperwork Reduction Act Notice, see back of form.